

**REQUEST FOR EXPRESSION OF INTEREST (EOI) FOR THE APPOINTMENT OF SUBAGENTS TO
PURCHASE GEMSTONES MMCZ EOI 02/2022**

PROJECT SCOPE

Interested Zimbabwean citizens (individuals and Corporate) are invited to submit expression of interest to be considered and licensed as MMCZ Subagents to purchase coloured gemstones around the country and selling same through the Corporation as per MMCZ Act, Chapter 21:04. MMCZ Gemstones Subagents are appointed in terms of SI 256 of 2019. The function of an MMCZ Gemstone Subagent is to buy coloured gemstones from small scale miners within Special Grants as defined in the SI 265 of 2019 and sell the coloured gemstones through the Minerals Marketing Corporation of Zimbabwe.

Terms of reference of the MMCZ Gemstones Subagent shall be:-

1. The MMCZ Gemstone Subagent shall keep in the prescribed form a register in which he/she shall enter, in respect of the coloured gemstones dealings, such details relating to-
 - (a) the amount thereof purchased during the month;
 - (b) the amount thereof held by him/her at the end of the preceding month;
 - (c) the date of the transaction;
 - (d) the name and address of the other party to the transaction;
 - (e) the nature and mass of the coloured gemstone involved;
 - (f) the price, if any, paid or received
2. The MMCZ Gemstone Subagent shall, not later than the tenth day of each month, submit monthly returns to MMCZ in the prescribed format in respect of gemstones purchased in the prior month.
3. If the MMCZ Gemstone Subagent is in possession of coloured gemstones in excess of what is recorded in his/her register in terms of SI 256 of 2019, he/she shall be deemed to be in unlawful possession of such excess unless he proves to the contrary.
4. An MMCZ Gemstone Subagent shall be obliged to sell whatever he/she would have acquired as per Minerals Marketing Corporation of Zimbabwe (MMCZ) Act Chapter 21.04.
5. Any person who contravenes subsection (1) shall have their licence cancelled.

To be considered for selection, prospective applicants must meet the following criteria: - (Applicant must ensure that all requested documents have been submitted with the applications).

1. Please attached copy ID or passport and company documents (in the case of registered companies)
2. Have sufficient knowledge of gemstones e.g. Identifying, grading and pricing. Attach copies of any course/s taken on gemstones or references to validate your experience in the field.
3. Ability to self-fund operations funds. Attach three months bank statement, stamped by the bank or a letter of comfort from your bank.
4. No criminal record - Attach police clearance which was done not more than three months ago.
5. Proof of residence/secure offices.

Interested individuals and/or corporates are required to submit their proposals stating their preferred area(s)/province(s) of operation for consideration to the Procurement Management Unit, Minerals Marketing Corporation of Zimbabwe.

An applicant may submit only one expression of interest. The Expression of Interest must be enclosed in three sealed envelopes clearly marked and deposited in the tender box at Minerals Marketing Corporation of Zimbabwe, 90 Mutare Road, Msasa, and Harare, Zimbabwe by 1000 hours on **Tuesday 14 June 2022**. Late Expression of interest will be rejected.

Shortlisted companies will be invited to submit detailed technical and financial proposals through Request for Proposals.